

Board Meeting Minutes

Board Conference Room – October 04, 2017

Meeting Attendance

In Attendance:

- Commissioner Henry Marsh
- Commissioner Judy Napier
- Travis Hill, Chief Operating Officer
- Barry Wenzig, Director of Financial Management Services
- Chris Curtis, Deputy Secretary of the Board
- Eddie Wirt, Chief Communications and Research Officer
- Ryant Washington, Special Policy Advisor for ABC Law Enforcement
- Nannette Williams, Director of Internal Audit
- Jolyn Paoletti, Administrative Assistant (minutes)

Not in Attendance:

- Chairman Jeff Painter
- Paul Van Lenten, Chief Financial Officer

Call to Order

Commissioner Judy Napier called the meeting to order at 10:05 a.m.

New Business

Commissioner Napier motioned to approve the minutes from the September 06, 2017 board meeting. Commissioner Marsh seconded the motion and with all in agreement, the minutes were approved as read.

Commissioner Napier motioned to approve ten new business items. Commissioner Marsh seconded the motion and with all in approval, the ten new business items were approved as read:

1. Approval (for the record) to hire a Marketing and Merchandising Analyst (position #00173) as requested by the Virginia ABC Marketing Department.
2. Approval (for the record) to hire a Communications Director (position #00795) as requested by the Virginia ABC Communications Department.
3. Approval (for the record) to hire an Administrative Staff Assistant (position #00324) as requested by the Virginia ABC Enforcement Division.
4. Approval (for the record) to hire a Senior Business Systems Analyst (position #00086) as requested by the Virginia ABC Information Technology Department.
5. Approval (for the record) to hire a Part-Time Performance Analyst (position #W50401) as requested by the Virginia ABC Retail Division.
6. Approval (for the record) to hire a Business Intelligence Supervisor (position #00097) as requested by the Virginia ABC Policy, Planning, and Analysis Division.
7. Approval (for the record) to hire a Digital and Web Manager (position #01038) as requested by the Virginia ABC Information Technology Department.

8. Approval (for the record) to hire a Part Time Administrative Technician (position #W81602) as requested by the Virginia ABC Enforcement Division: License and Records Management Unit.
9. Approval (for the record) to hire a Part Time Special Agent Evidence Custodian (position #W80827) as requested by the Virginia ABC Enforcement Division: Roanoke Regional Office.
10. Approval of the store-to-store transfer amendment

Director Reports:

Each director presented an over view on their division's various projects, progress, and other updates on specific programs.

Public Comments

None

Comments from the Board

None

Adjournment:

At 10:49am with no further business, Commissioner Napier moved to adjourn for the day. Commissioner Marsh seconded and the motion was carried unanimously.